

**DEER PARK UFSD
ANNUAL REORGANIZATION MEETING
JULY 7, 2014
6:30 P.M.
ADMINISTRATION BUILDING**

Pledge of Allegiance

- I. Roll Call - Members, Board of Education**
- II. Appointment of Temporary Chairperson – Ms. Lisa Brennan**
- III. Appointment of School District Law Firm - Frazer & Feldman, LLP**
- IV. Administration of Oath of Office**
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|---------------------------------|---|
| (A) Board Members Elect - | Mr. Al Centamore
Ms. Donna Gulli Grunseich |
| (B) Superintendent of Schools - | Ms. Eva Demyen |
- V. Election of Board Officers and Administration of Oath**
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| (A) President of the Board of Education | |
| (B) Vice President of the Board of Education | |
- VI. Appointment of District Officers:**
- | | |
|---------------------------------------|-----------------------------|
| (A) District Clerk - | Ms. Lisa Brennan |
| (B) District Internal Claims Auditor- | Emkay Consulting, LLC |
| (C) District Treasurer - | Ms. Marlene Yanover Downing |
| (D) Deputy Treasurer - | Ms. Janet Metzler |
| (E) Internal Auditor- | R.S. Abrams & Co. LLP |
- VII. Other Appointments:**
- | | |
|---|---------------------------|
| (A) School District Physician - | Dr. Anthony Donatelli |
| (B) School District Auditor - | Nawrocki Smith LLP |
| (C) School District Architect - | JAG Architects |
| (D) School District Financial Advisor - | Munistat Service, Inc. |
| (E) School District Bond Counsel - | Hawkins, Delafield & Wood |
| (F) Compliance Officer - | Mr. Frank Caliguiri |
| (G) Superintendent Hearing Officer- | Mr. Steve Neidell |
| (H) Records Access Officer - | Ms. Lisa Brennan |

- (I) Records Access Appeals Officer - Ms. Eva Demyen
- (J) School Representative/Title I funds - Dr. Danielle Sheridan
- (K) Section 504 Appeals Officer - Mr. Frank Caliguiri
- (L) Title IX Coordinator - Mr. Frank Caliguiri

VIII. Designations:

- (A) Official Bank Depositories (attached in file)
- (B) Regular Monthly Meetings - 4th Tuesday of each month (unless noted)
- (C) Official Newspapers - Newsday, Beacon, L.I. Business News

IX. Authorizations:

- (A) Payroll Certification - Ms. Eva Demyen
- (B) Appointments for Impartial Hearing officers - Ms. Eva Demyen
- (C) Submission of Section 211 Waivers - Ms. Eva Demyen
- (D) Purchasing Agent - Ms. Lauren Von Ende
- (E) Establishing Petty Cash Funds - \$100.00
- (F) Designation's of authorized signature on checks: President of BOE,
Ms. Marlene Yanover Downing or Ms. Janet Metzler
- (G) Cell Phone List (attached in file)
- (H) Approvals for conferences/workshops/conventions - Ms. Eva Demyen
with related expenses

X. Bonding of Personnel:

- (A) Bonding of Ms. Marlene Yanover Downing: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

XI. Establish mileage reimbursement rate:

Currently, .56 /mile; Rate is determined by BOE

XII. Introduction of Committee Chairpersons:

- (A) Technology - TBD
- (B) Facilities & Grounds - Mr. Robert Marino
- (C) Special Education - Mr. Keith Rooney & Mrs. Donna Marie Elliott
- (D) Health & Safety - Mrs. Donna Marie Elliott
- (E) Community Relations - Mrs. Kristine Rosales

XIII. Appointment of Audit Committee:

Mr. John Gouskos
Mr. Anthony Camodeo
TBD

XIV. Dignity Act Coordinators (DACs):

Frank Caliguiri – District Dignity Act Coordinator	
Craig Evans & Barbara Charity –	High School
Charles Cobb & Kescha Correa -	Robert Frost
Shaun Mcleod & Carol Miller-Douglas –	John F. Kennedy
Christine Criscione & Francine Fair –	John Quincy Adams
Alicia Konecny & Andrea Nelson Williams –	May Moore

XV. Disclosure of Board Of Education Employers:

Mr. Al Centamore -	Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott –	Safety & Environmental Solutions, Inc.
Mr. John Gouskos –	JP Morgan/Chase
Ms. Donna Gulli Grunseich -	Retired
Mr. Robert Marino –	Verizon
Mr. Keith Rooney –	National Grid
Mrs. Kristine Rosales -	Queens College – City University of NY

XVI. Authorization for Petty Cash

John Quincy Adams School	\$ 100.00
May Moore School	\$ 100.00
John F. Kennedy School	\$ 100.00
Robert Frost School	\$ 100.00
High School	\$ 100.00
Superintendent’s Office	\$ 100.00
Asst. Supt. Business	\$ 100.00
Asst. Supt. Special Ed	\$ 100.00
District Admin. for H.R.	\$ 100.00
District Clerk	\$ 100.00
Transportation	\$ 100.00

XVII. NEW BUSINESS:

1. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Recommend that the Board of Education approve the following resolution:

**Committee on Special Education
2014/2015**

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for educationally disabled students in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its students with disabilities age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2014/2015 school year include the following personnel and residents.

Chairperson:	Mr. Frank Caliguiri
Chairpersons and School Psychologist:	Mr. Steve Moran
Member (Rotational)	Ms. Theresa Ceruti
	Dr. David Kessler
	Dr. Michelle Cangelosi
	Dr. Iris Marchon
	Ms. Kara Micucci
	Ms. Susan Pawluk
	Mr. Scott Agnew
	Ms. Mary Reynolds

School District Physician:	Dr. Anthony Donatelli
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Building Administrators:	Mr. James Cummings
	Mr. Gary Ramonetti
	Mr. Charles Cobb
	Ms. Eliana Levey
	Ms. Susan Bonner
	Mr. Shaun McLeod
	Ms. Alicia Konecny
	Mr. Craig Evans
	Ms. Celeste Archer

School Social Workers:

Ms. Jeanne Kozlowsky
Ms. Christine Criscione
Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol-Miller Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Committee on Special Education
2014/2015
Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the L.E.A.

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

**Subcommittee on Special Education
2014/2015**

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the students with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its students with disabilities age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists: Mr. Steve Moran
 Ms. Theresa Ceruti
 Dr. David Kessler
 Dr. Michelle Cangelosi
 Dr. Iris Marchon
 Ms. Kara Micucci
 Ms. Susan Pawluk
 Mr. Scott Agnew
 Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Ms. James Cummings
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Charles Cobb
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Celeste Archer
Ms. Alicia Konecny
Ms. Christine Criscione
Mr. Craig Evans
Ms. Jeanne Kozlowsky

Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Subcommittee on Special Education
2014/2015
Parent Members

Upon request

The Committee will also include the following representatives of the student and of the L.E.A.

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

**Committee on Preschool Special Education
2014/2015**

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its preschool children with disabilities age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2013/2014 school year include the following personnel and residents:

District Administration
Chairperson: School Psychologist

Mr. Steve Moran
Mr. Scott Agnew
Ms. Sue Pawluk
Ms. Theresa Ceruti

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

2. 2014-2015 JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

Recommend that the Board of Education approve the following resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Deer Park Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

3. 2014-2015 PAYROLL CALENDAR

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve the Payroll Calendar for the 2014-2015 year.

4. CODE OF CONDUCT

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education accept and adopt the Code of Conduct/Ethics policy, and

FURTHER RESOLVED, that this policy shall be included in the Policy Manual.

5. 2014-2016 SPECIAL EDUCATION DISTRICT PLAN

Recommend that the Board of Education approve the following Resolution:

RESOVLED, that the Deer Park School District is committed to the development and implementation of an appropriate education plan for students with disabilities who reside in the Deer Park School District (Pre-K to grade 12) and,

RESOLVED, that the Deer Park Board of Education adopt this Special Education Plan for the 2014-2016 school years, and

BE IT FURTHER RESOLVED, that the President of the Board of Education shall sign this plan

6. FIRST READING OF POLICIES

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve revisions to the below listed policies:

- #0115, R & E- Student Harassment & Bullying Prevention & Intervention
- #5100 – Attendance
- #6240, #6240R - Investments
- #6700, R, E.1 & E.2 – Purchasing
- #9645 – Disclosure of Wrongful Conduct

7. 2014-2015 ANNUAL PROFESSIONAL PERFORMANCE REVIEW PLAN (APPR)

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the terms and conditions as specified in the NYSED APPR plan and certification document have been met.

IT IS FURTHER RESOLVED, that the President of the Board of Education is authorized to sign said document.

8. DONATION OF A NEW SPRINKLER ZONE TO MAY MOORE SCHOOL

Recommend that the Board of Education approve the following resolution:

RESOLVED, that Friends Irrigation, Inc. will donate a new zone on the sprinkler system at the May Moore School.

XVIII. APPROVAL OF SCHEDULES

Recommend that the Board of Education approve the following schedules collectively:

Schedule D- BDP14-012

Bids for Bid # BDP14-012 Tadiran Telephone Maintenance, Repair and Upgrades were received and opened at 11:00 AM on June 16, 2014.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

NACTEL – North Atlantic Communications	\$ 10,750.00
NTS Electrical Inc.	\$280,000.00

Present at bid opening: Lauren von Ende, Purchasing Agent, Andrew Choi, District Administrator for IT and Concetta Bertelle, Recorder. Vendors present at bid opening: William Cova, NTS Electrical.

It is recommended that the bid be awarded to the following vendor as the lowest responsive/responsible bidder meeting specifications:

NACTEL – North Atlantic Communications	\$ 10,750.00
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SCHEDULE 14-E-377 – EXPLANATION OF BUDGETARY TRANSFERS

#T24, #T1

SCHEDULE 14-F-252 – CONTRACT REPORT

XIX. CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION

XX. ADJOURN