

MINUTES
UNOFFICIAL COPY

REGULAR OPEN MEETING
OF THE BOARD OF EDUCATION

DATE: TUESDAY, MARCH 22, 2016
TIME: 7:00 P.M.
2015-2016-20

PLACE: ADMINISTRATION OFFICE
1881 DEER PARK AVENUE
DEER PARK, NY 11729

MEMBERS PRESENT: Mr. John Gouskos, President
Mrs. Donna Marie Elliott, Vice President
Mr. Al Centamore
Ms. Donna Gulli Grunseich
Mr. Robert Marino
Mr. Keith Rooney
Mrs. Kristine Rosales

STAFF PRESENT: Ms. Eva Demyen, Superintendent
Mr. Frank Caliguiri, Asst. Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Ms. Laura Ferragiari, Attorney
Ms. Lisa Brennan, District Clerk

Upon a motion by Mr. Centamore, seconded by Mr. Rooney, a regular meeting of the Board of Education was convened at 7:00 p.m.

Upon a motion by Mrs. Rosales, seconded by Mrs. Elliott, the Board of Education adjourned for an Executive Session at 7:00 p.m. to discuss several Personnel issues. The Board of Education reconvened at 8:00 p.m. into Open Session.

**APPROVAL
OF MINUTES**

Upon a motion by Mrs. Elliott, seconded by Mr. Marino the Board of Education made the necessary corrections and moved for the approval of the Minutes from the Open Meeting on February 23, 2016 and the work sessions of March 8, 2016 and March 15, 2016.

PRESENTATIONS:

***Certificates of Appreciation
presented to the SCOPE Award recipients***

*Danielle Aiken – District Office
Al Centamore – Board Trustee
Shaun McLeod – JFK Associate Principal
Tony Martinez – Texas Roadhouse
Janet Werner – HS Science Teacher*

NEW BUSINESS:

INFORMATION PERTAINING TO THE ANNUAL DISTRICT ELECTION, BUDGET VOTE AND PUBLIC NOTICE

Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following resolution:

Section 1 - Date/Place/Time/Purpose of Vote: The Annual District Election and Budget Vote of the Deer Park Union Free School District will be held on Tuesday, May 19, 2015 at the Deer Park High School **gymnasium**, 1 Falcon Place, Deer Park. Said Annual District Election and Budget Vote as set forth in the Notice of said Annual District Election, annexed hereto, shall be held for the purposes of : (1) voting upon the annual School District Budget and Tax Levy for the school year 2016-2017; (2) electing three members of the Board of Education; three for a term of three years for the seats of John Gouskos, Keith Rooney and Kristine Rosales, beginning July 1, 2016 through June 30, 2019; and (3) transacting such other business as may properly come before the voters. The polls will remain open from 7:00 a.m. until 9:00 p.m. and as much longer as may be necessary to enable the voters then present to cast their ballots.

Section 2 – Public Hearing: A public hearing on the proposed budget of the School District will be held on May 10, 2016, at the Administration Office, 1881 Deer Park Avenue at 7:30 P.M.

Section 3 – Legal Notice: The Legal Notice of the Annual District Election and Budget Vote provided for in Appendix A is deemed a part of this Resolution, including each proposition to be presented to the qualified registered voters of the School District required by law to be contained in such Notice, and is hereby approved.

Section 4 – Publication of Legal Notice: The District Clerk is hereby authorized and directed to cause notice to be given of said Annual District Election and Budget Vote in the form prescribed above, by publishing the Notice four times within the seven weeks next preceding such Annual District Election, the first publication to be at least forty-five days prior to the said Annual District Election, in the Beacon and Long Island Business News, two newspapers having general circulation in said School District, and by giving such other notice as, in her discretion, may be deemed desirable.

Section 5 – Designation of Permanent Chairperson and Acting Clerk: The District Clerk, Lisa Brennan is hereby appointed to serve as permanent chairperson of the Annual Election and Budget vote; and Concetta Bertelle is hereby appointed as acting clerk to serve in absence or inability of the District Clerk to act on the day of the vote.

Section 6 – Appointment of Election Inspectors: The following qualified voters of said School District are hereby appointed as the election inspectors for the Annual District Election and Budget Vote:

Marge Pasqualone	Pat Alfano	Terri Altadonna	Elaine Scaglione
Kim Hope	Darlene Piazza	Lisa Hoffacker	Gail Heffernan
Linda Melendez	Josephine Calder	Gina L. Vogler	Marie Valerio
Samantha Alfieri	Angela Macaluso	Michael Vecere	Rose Olis
Eileen Hickey	Rosemary Gatti	Janet Cuirleo	Drusila Woodruff-Bond
Patricia Finn	Phyllis Otto	Roberta Perry	Irene Moschouris-Byrd

Section 7 – Appointment of Board of Registration: The following four duly qualified voters of said School District are hereby appointed as members of the Board of Registration of said School District until 30 days following the Annual Election and Budget Vote:

Lisa Brennan	Rose Olis	Eileen Hickey	Rosemary Gatti
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Section 8 – Authority to Hire Substitutes: In the event that any of the above election inspectors or Board of Registration members is unable to serve, the District Clerk is authorized to hire substitutes as needed.

Section 9 – Compensation of Election Workers: Each election inspector and Board of Registration member shall be entitled to compensation at the rate of \$12.00/hr. The District Clerk is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as election inspectors and registrars said Annual District Meeting.

Section 10 – Rental of Voting Machines: The District Clerk is hereby authorized and directed to rent the necessary voting machines and to have the necessary voting machine ballots printed for said voting machines in the form corresponding as nearly as may be with the requirements of the Education Law, and the voting rules of the School District.

Section 11 – Casting and Canvassing of “Affidavit Envelope Ballots”: The District Clerk and such Members of the Board of Registration as shall be then present in the polling place are hereby designated as a set of poll clerks to cast and canvass any “affidavit ballots” received in accordance with §2019-a of the Education Law, as soon as may be practicable after the closing of the polls. The District Clerk shall notify each candidate by first class mail at least five days prior to the vote that said ballots will be cast and canvassed in accordance with the statute at such time and place. Each such candidate shall be entitled to have one person to attend such casting and canvassing.

Section 12 – Acceptance of Voting Results: A Special Meeting of the Board of Education shall be held on Tuesday, May 17, 2016, in the gymnasium of the Deer Park High School following the closing of the polls for the purpose of accepting and declaring the results of the voting on all matters submitted to the qualified voters at said Annual District Election and Budget Vote.

Section 13 – Effective Date: This resolution shall take effect immediately.

SECOND
READING
AND
APPROVAL
OF POLICIES

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education approved the following policies as accepted and adopted by the Board of Education and they will be placed in the Board of Education policy manual.

- #1120 – School District Records
- #4710 – Grading Systems
- #5420 – Student Health Services
- #6900 – Disposal of District Property
- #8121.1 & 8121.1-R – Opioid Overdose Prevention & Regulation
- #8630 – Computer Resources and Data Management

**DISPOSAL OF
EQUIPMENT
AT
HIGH SCHOOL**

Upon a motion by Mrs. Rosales, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education approve the disposal of the following equipment in the FACS room due to it not functioning properly and being beyond repair.

- 1 refrigerator #108682

**CHANGE TO
THE
2015-2016
SCHOOL
CALENDAR**

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Rosales, the Board of Education approved the following Resolution:

NAY - Mr. Rooney

Be it hereby Resolved, that the Board of Education approve the following change to the 2015-2016 school calendar due to unused snow days;

RESOLVED, that Tuesday, May 31, 2016 shall be designated as "Staff Appreciation" day and all schools shall be closed that day. Students and all staff are not required to report.

**APPROVAL
OF
SCHEDULES**

Upon a motion by Mrs. Elliott, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

Concetta Bertelle

District Office

Position: Account Clerk Typist

Salary/Step: \$60,990 Step 15

Effective 7/1/2016

Steven Merman

John F Kennedy Intermediate School

Position: Custodian

Salary/Step: No Change

Effective 3/14/2016

Shift Change: From Day Shift to Split Shift 11 A.M. - 8 P.M.

Richard Mongelli

John F Kennedy Intermediate School

Position: Night Custodian

Salary/Step: \$60,379 Step 17

Effective 3/14/2016
Shift Change: From Day Shift to Night Shift 3 P.M. - 12 A.M. Salary
prorated at \$18,345.93

Tammie Negri

Transportation
Position: Non-Instructional Bus Aide
Salary/Step: No Change
Effective 3/14/2016
From 6 hours to 5 hours

Charles Ortiz

Memorial
Position: Maintenance Mechanic
Salary/Step: \$51,338 Step 3
Effective 2/22/2016 - 6/30/2016
Salary prorated at \$18,560.66

Walter Wojnarowski Jr.

John F Kennedy Intermediate School
Position: Custodian
Salary/Step: \$58,309 Step 16
Effective 3/14/2016
Shift Change: From Night Shift to Day Shift 6:30 A.M. - 3:30 P.M. Salary
prorated at \$17,716.97

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Rony Augustin

Transportation
Position: Bus Driver
Salary/Step: \$23.16/hour
Effective 3/2/2016

Catherine Cullen

Deer Park High School
Position: Non-Instructional 6 hr Aide
Salary/Step: \$15.26/hour
Effective 3/14/2016

Desiree Davis

Transportation
Position: Non-Instructional Bus Aide
Salary/Step: \$15.26/hour
Effective 3/21/2016

Carey LaCalamita

District Office
Position: PT (.5) Clerk Typist
Salary/Step: \$40,751 Step 1
Effective 3/8/2016
Salary prorated at \$6,504.49

Masy Nicholson

May Moore School
Position: School Nurse
Salary/Step: \$43,167 Step 1
Effective 2/29/2016
Salary prorated at \$17,482.64

Ramon Vera

Memorial
Position: Leave Replacement Groundsman
Salary/Step: \$47,224 Step 1
Effective 3/23/2016 - 8/31/2016
Salary prorated at \$13,077.42

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Non- Instructional)**

Giovanni Ciccirella

Deer Park High School
Position: Custodian
Salary/Step:
Effective 7/29/2016
CHANGE OF RETIREMENT DATE

Brittany Goes

May Moore School
Position: School Nurse
Salary/Step:
Effective 2/22/2016
Resignation. No outstanding obligation to the district.

Helene Horodnicki

May Moore School
Position: Nurse
Salary/Step:
Effective 3/31/2016
Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

Stephanie Robinson

Transportation
Position: Bus Driver
Salary/Step:
Effective 2/8/2016
Resignation. No outstanding obligation to the district.

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Thomas Anatra

Memorial
Position: Groundsman
Salary/Step:
Effective 2/24/2016 - 3/14/2016
Extension of Medical LOA (WC)

Janice Crandall

St. Cyril
Position: Non-Instructional Aide
Salary/Step:
Effective 2/23/2016 - 3/23/2016
2/23/16-3/1/16 Paid Medical LOA (FMLA) 3/2/16-3/23/16 Unpaid

Medical LOA (FMLA)

Lisa DePre

John Quincy Adams School
Position: Non-Instructional Aide
Salary/Step:
Effective 2/23/2016 - 3/28/2016
Unpaid Medical LOA (FMLA)

Linda Keher

Transportation
Position: Bus Driver
Salary/Step:
Effective 2/22/2016 - 3/4/2016
Unpaid Medical LOA (FMLA)

James Kerr

Transportation
Position: Bus Driver
Salary/Step:
Effective 2/9/2016 - 3/22/2016
Unpaid Medical LOA (WC)

Charles Ortiz

Robert Frost Middle School
Position: Night Custodian
Salary/Step:
Effective 2/22/2016 - 6/30/2016
LOA in order to accept Maintenance Mechanic position

SCHEDULE -- TRN --TRANSFERS (Non-Instructional)

Mary Ellen Walsh

Deer Park High School
Position: Clerk Typist
Salary/Step:
Effective 3/9/2016
Transfer from D.O. to H.S. due to building needs

INSTRUCTIONAL

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)
APPOINTMENTS (Instructional)**

Colleen Garay

Deer Park High School
Position: .8 Science Teacher
Salary/Step: \$64,324 MA/Step 3
Effective 2/22/2016 - 3/18/2016
(Canale) Salary prorated at \$5,145.92

Maria Gomez

Deer Park High School
Position: .8 Spanish Leave Replacement (LTS)
Salary/Step: \$61,524 MA/Step 1
Effective 3/5/2016 - 6/30/2016
Salary prorated at \$17,226

Stephen Hansen

Deer Park High School

Position: Additional .2 Science Teacher

Salary/Step: \$112,190 MA75/Step 23

Effective 3/7/2016 - 3/18/2016

(Canale) Salary prorated at \$1,121.90

**SCHEDULE -- NAS --ADMINISTRATIVE / SUPERVISORY APPOINTMENTS
(Instructional)**

James Cummings

District Office

Position: Probationary Assistant Superintendent of Pupil

Personnel Services

Salary/Step: \$182,000

Effective 7/1/2016 - 6/30/2019

SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)

Robert Holohan

District Wide

Position: Per-Diem Substitute Teacher/T.A.

Salary/Step: \$110/70 day

Effective 6/1/2016

Certification: Physical Education

Michael Rosenberg

District Wide

Position: Per-Diem Substitute Teacher

Salary/Step: \$110/day

Effective 3/2/2016

Certification: Special Education

Shawn Tarquinio

District Wide

Position: Per-Diem Substitute Teacher/T.A.

Salary/Step: \$110/70 day

Effective 3/2/2016

Certifications: Health & Physical Education

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Robert Holohan

Robert Frost Middle School

Position: Permanent Substitute Teacher

Salary/Step: \$125/day

Effective 3/2/2016 - 5/31/2016

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Instructional)**

John Fickes

District Wide

Position: Per-Diem Substitute Teacher/T.A.

Salary/Step:

Effective 3/9/2016
Termination. No outstanding obligation to the district.

Kaitlin Seaman

Deer Park High School
Position: Girls Lacrosse Coach
Salary/Step:
Effective 2/22/2016
Resignation. No outstanding obligation to the district.

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Rachel Chalmers

Robert Frost Middle School
Position: Guidance Counselor (LR)
Salary/Step:
Effective 1/21/2016 - 3/18/2016
CHANGE OF DATES: RETURNING EARLY

Carole DiPietrantonio

Robert Frost Middle School
Position: Special Education Teacher
Salary/Step:
Effective 2/18/2016 - 3/30/2016
Paid Medical LOA (WC)

Melissa Green

Deer Park High School
Position: Science Teacher
Salary/Step:
Effective 4/20/2016 - 6/17/2016
CHANGE OF DATES: Paid Maternity LOA (FMLA)

Laurie Johnson

Deer Park High School
Position: Teaching Assistant
Salary/Step:
Effective 3/15/2016 - 4/21/2016
Extension of Worker's Comp

Alicia Konecny

May Moore School
Position: Principal
Salary/Step:
Effective 3/4/2016 - 5/13/2016
Paid Maternity LOA (FMLA)

Elissa Lynch

May Moore School
Position: Special Education Teacher
Salary/Step:
Effective 2/27/2016 - 4/4/2016
Extension of Paid Maternity LOA (FMLA)

Belinda McDermott

Deer Park High School
Position: Math Teacher
Salary/Step:
Effective 3/5/2016 - 4/29/2016

3/5/16-4/22/16 Extension of Paid Medical FMLA 4/23/16-4/29/16
Paid Medical LOA

Ann Marie Ponzio

John F Kennedy Intermediate School
Position: Reading Teacher
Salary/Step:
Effective 3/5/2016 - 4/29/2016
3/5/16-4/8/16 Extension of Paid FMLA 4/9/16-4/29/16 Paid Medical
LOA

Erica Rossi

Robert Frost Middle School
Position: Elementary Teacher
Salary/Step:
Effective 4/7/2016 - 5/20/2016
Paid Maternity LOA (FMLA)

SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)

Daniel Higgins

Robert Frost Middle School
Position: Girls Lacrosse Head Coach
Salary/Step: \$4,457.88 7 Units/Step 5+
Effective 3/28/2016 - 6/11/2016

Dina Peragine

Deer Park High School
Position: .2 Spanish Teacher
Salary/Step: \$104,946 MA75/Step 20
Effective 3/5/2016 - 6/30/2016
Salary prorated at \$7,346

Michael Tierney

Robert Frost Middle School
Position: Boys Lacrosse Head Coach
Salary/Step: \$4,457.88 7 Units/Step 5+
Effective 3/28/2016 - 6/11/2016

SCHEDULE 16/BP-774 - SCHEDULE OF BILLS PAYABLE

General*	# 32	2/29/2016
General*	# 28	2/29/2016
Federal*	# 16	2/29/2016
Capital*	# 10	2/29/2016
School Lunch*	# 14	2/29/2016
Trust & Agency*	# 7	2/29/2016
WORKERS'	Daily Check	
COMP.*	Register	2/9/2016
WORKERS'	Daily Check	
COMP.*	Register	2/16/2016
WORKERS'	Daily Check	
COMP.*	Register	2/16/2016
WORKERS'	Daily Check	
COMP.*	Register	2/16/2016
WORKERS'	Daily Check	
COMP.*	Register	2/22/2016
WORKERS'	Daily Check	
COMP.*	Register	2/25/2016
General*	# 37	3/31/2016
Federal*	# 18	3/31/2016
Capital*	# 11	2/29/2016
School Lunch*	# 16	2/29/2016
WORKERS'	Daily Check	2/26/2016

COMP.*	Register	
WORKERS'	Daily Check	
COMP.*	Register	3/1/2016
WORKERS'	Daily Check	
COMP.*	Register	3/7/2016

SCHEDULE 16-E-395 - EXPLANATION OF BUDGETARY TRANSFERS
#T14, T15

SCHEDULES 16-F-288 & 289 - CONTRACT REPORTS

SCHEDULE 3-H-16 - HOME TEACHING (regular & S/E)
(confidential)

SCHEDULE 3-S-16 - SPECIAL TRANSPORTATION
(confidential)

SCHEDULE 3-SE-16 - COMMITTEE RECOMMENDATIONS
(confidential)

RECEIPT *Upon a motion by Mrs. Elliott, seconded by Mr. Centamore,*
OF *the Board of Education unanimously approved the following*
SCHEDULES *Resolution:*

SCHEDULE 16-A-442 - TREASURERS REPORT

Statement of Revenues -	General Fund -	July/February
	Federal Fund -	July/February
	School Lunch Fund	July/February
Treasurer's Report	February	
Cash Flow -	July/February	
Claims Audit Report	February 1, 2016 - February 29, 2016	

SCHEDULE 16-B-772 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report	General Fund -	February
	Capital Fund (Regular/Bond) -	February
	School Lunch Fund	February
	Federal Fund -	February
Extra-Classroom Activities Funds	High School -	February
	Robert Frost -	February
Trial Balance	General Fund	
July/February	Workers' Comp. & Unemployment	
	Federal Fund	
	Capital Projects	
	Capital Energy Cons. Proj.	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	
	School Lunch Fund	

DISCUSSION:

Budget Codes:

- Legal Services & Personnel (1420-1499)
- Central Services/B&G (1620-1989)
- Supervision/Instructional (2010-2020), Instruction (2110-2170)
- Special Education (2250-2259)
- Special Schools, PPS (2280,2320-2350, 2805-2832)

PUBLIC

BE HEARD

Dr. Nieves-Brull – Services for ENL students and parents

QUESTIONS/COMMENTS/CONCERNS, Board of Education

- Next budget meeting on April 5 at 7:30 p.m. in D.O.

ADJOURN

Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education adjourned at 8:40 p.m.